



**ICAR - CENTRAL INLAND FISHERIES RESEARCH INSTITUTE**  
**AN ISO 9000 : 2008 Certified Organization**  
**Barrackpore, Kolkata-700 120, West Bengal**

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**GST NO.19AAAGC0090D1ZX**



F. No. 1/1/2018-S/Furniture/

3<sup>rd</sup> June, 2018

**E-TENDER NOTICE**

**Tender No. 1/1/2018-19/S/Furniture**

The Director, ICAR-CIFRI invites online Quotation through e-procurement portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)) in **2 (two) Bid Systems (Itemwise)** from the Manufactures/Authorized Dealers/reputed firms for the supply and installation/commissioning and training (if required) of the following Furniture (BIFMA Level-3 and Green Guard Certified) items as follows:-

Sl. No.	Name of the Minor Equipment (Unit to be purchased)	EMD and Tender Cost (₹)	Date of pre-bid conference	Last date of submission of e-tender	Specification	To be supplied/installed/Commissioned at
1	Modular designed "work Double laboratory table" and fitted rack (1No.)	EMD ₹ 60,000/-,	13.07.2018 at 11.00 am	27.07.2018 till 11.00 am	Specification enclosed at Annexure-II (Item No. 1)	Regional Centre of ICAR-Central Inland Fisheries Research Institute, CGO Complex (2 <sup>nd</sup> Floor, C-Wing), DF Block, Salt Lake, Kolkata-700064
2	Modular Workstation at GIS Laboratory (1 No.)				Specification enclosed at Annexure-II (Item No. 2)	ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata - 700120
3	Modular Workstation at Pension Cell and Audit Section (1+1=2 Nos)				Specification enclosed at Annexure-II (Item No. 3)	
4	Wall hanging storage cabinet (1 No.)				Specification enclosed at Annexure-II (Item No. 4)	

The tender document and specification details may be downloaded from the Institute's Website: [www.cifri.res.in](http://www.cifri.res.in) or e-procurement portal [www.eprocure.gov.in](http://www.eprocure.gov.in).

No bid other than online quotation shall be entertained. However, hard copies of documents mentioned at para 2 of Terms and Conditions duly authenticated by the Authorized personnel of the bidder should reach ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata – 700120 within the Bid submission end date and time to enable the Institute to tally the documents with hard copy at the time of opening of tender.

The tentative Schedule of processing of quotation is as follows:-

1.	Date and Time for Issue/Publishing	11.00 AM on 06.07.2018
2.	Document Download/Sale Start Date and Time	12.00 Noon on 06.07.2018
3.	Pre-Bid conference	11:00 AM on 13.07.2018
4.	Document Download/Sale End Date and Time	11.00 AM on 26.07.2018
5.	Bid Submission start Date and Time	11.00 AM on 07.07.2018
6.	Bid Submission End Date and Time	11.00 AM on 27.07.2018
7.	Date and Time for Opening of Technical Bids	11.00 AM on 28.07.2018
8.	Address for Communication	The Assistant Administrative Officer (Stores), ICAR-CIFRI, Barrackpore, Kolkata-700120

The aforementioned dates may vary and the change in date shall be suitably intimated in public domain. The venue of Pre-bid conference is Regional Centre of ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata-700120.

Assistant Administrative Officer  
(Stores)

## TERMS AND CONDITIONS

1. Each bidder should bid item wise through online BOQ. Price must not be quoted in Technical Bid.
2. The following documents in PDF Format are to be uploaded with the quotation through e-procurement portal [www.eprocure.gov.in](http://www.eprocure.gov.in). As mentioned at Tender notice, the hard copies of documents mentioned at para 2 below duly authenticated by the Authorized personnel of the bidder should reach ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata – 700120 within the Bid submission end date and time to enable the Institute to tally the documents with hard copy at the time of opening of tender.
  - a) Authenticated PDF Copy of valid enlistment letter with the Government Departments, if any.
  - b) Authenticated PDF Copy Certificate showing performance of this type of supply in the past e.g. copy of Purchase Order and Challan, installation and commissioning Certificate, certificate issued by Authorized Officer of Department.
  - c) Authenticated PDF Copy of PAN & GST Certificate.
  - d) BIFMA Level-3 and Green Guard Certification.
  - e) PDF Copy of Demand Drafts (EMD ₹60,000/-). For exemption, authenticated and valid MSME/NSIC certificate has to be submitted.
  - f) Authenticated PDF Copy of valid Dealership/Authorization Certificate from manufacturer.
  - g) Authenticated PDF copy of Declaration as per Annexure-III in letter head of the firm.
  - h) Authenticated PDF copy of Technical Bid as per Annexure-I, attachments along with Make/Model/Brand catalogue of the quoted item must be included by the bidders, failing which Technical Bid will be rejected.
3. The schedule of supply and specification of the items are enclosed in **ANNEXURE-II**. The rate should be quoted on F.O.R. basis at Regional Centre of ICAR-Central Inland Fisheries Research Institute, CGO Complex (2<sup>nd</sup> Floor, C-Wing), DF Block, Salt Lake, Kolkata-700064 (For Sl. No. 1 of NIT) and ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata - 700120 (For Sl. No. 2,3 and 4 of NIT) as mentioned in the Tender Notice and specification.
4. Tender documents submitted through online should accompany PDF Copies of Demand Drafts of EMD of ₹60,000/-. The EMD in the form of Demand Draft payable at “ICAR Unit -CIFRI” payable at SBI, Barrackpore along with the documents mentioned at para 2 above duly authenticated by the Authorized personnel of the bidder may be sent to the Assistant Administrative Officer (Stores), ICAR-CIFRI, Barrackpore, Kolkata-700120 within last date of receipt of tender. In case of non-submission of EMD and requisite documents within specified time even for postal delay, quotation will not be considered. The EMD shall be returned to the successful and un-successful bidders as per rules without any interest thereon. The amount of EMD will be forfeited if supply is not effected during the given time and contract will stand cancelled. EMD is exempted for the bidders having MSME/NSIC Certificate.
5. Tender once submitted should remain valid at least for 90 (ninety) days for acceptance.
6. (a) The online bid should contain two envelopes containing the Technical Bid and Financial bid in the form of BOQ.
  - (b) The envelope containing authenticated documents and DD for EMD should be superscribed as “Tender for supply of Modular Furniture (Sl. No. .... Of NIT document)” as detailed in Notice Inviting e-Tender (NIT).

7. TENTATIVE DATES OF PROCESSING OF TENDER

1.	Date and Time for Issue/Publishing	11.00 AM on 06.07.2018
2.	Document Download/Sale Start Date and Time	12.00 Noon on 06.07.2018
3.	Pre-Bid conference	11:00 AM on 13.07.2018
4.	Document Download/Sale End Date and Time	11.00 AM on 27.07.2018
5.	Bid Submission start Date and Time	11.00 AM on 07.07.2018
6.	Bid Submission End Date and Time	11.00 AM on 27.07.2018
7.	Date and Time for Opening of Technical Bids	11.00 AM on 28.07.2018
8.	Address for Communication	The Assistant Administrative Officer (Stores), ICAR-CIFRI, Barrackpore, Kolkata-700120

The venue of Pre-bid is Regional Centre of ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata-700120.

8. Rates quoted for the item should include the taxes/duties and transportation cost/delivery cost etc. (on FOR basis) of the items at the mentioned places. Taxes/ duties are to be mentioned in the BOQ and no subsequent claim for taxes/ duties etc. will be entertained separately.
9. The PDF copies submitted as Technical Bid on e-procurement portal and the hard copies of documents sent to the Institute should be legible. The mistake should be corrected by one stroke and initialed.
10. Make/Model/Brand along with all specifications of the quoted item must be included by the bidders in their Technical Bids both online and hard copies, failing which Technical Bid will be rejected. The Price quoted in the Price Bid in the form of BOQ to be submitted online must incorporate Price of the item, transportation cost, cost of installation/commissioning and training to the personnel (if required) and all taxes.
11. Incomplete tender and bids not in prescribed format according to the terms and conditions as mentioned hereinabove shall be rejected forthwith.
12. Tax deduction at source will be made wherever applicable.
13. Payment will be released only against the pre-receipted bill indicating the Bank details of the supplier, to be submitted in triplicate within 30 days of supply and installation/commissioning of the item in good condition. Payment will be made through e-payment. The Performance Security of 10% of the cost of the equipment shall have to be submitted by the supplier, which should be valid at least for one year. Delivery within 45 days of receipt of Purchase Order.
14. LIQUIDITY DAMAGES:-
  - i) In all cases of delay by the supplier in delivery of the materials or any or all of the goods or to perform the services forming the subject matter of this contract beyond the periods specified in purchase order, other than a delay (Force Majeure), the buyer shall have the right without prejudice in its other remedies under this contract, to claim liquidated damages amounting to 0.5% per week of the delivery price of the delayed goods or performance of services for each week/month or part thereof of delay until actual delivery or performance. However such damages shall not exceed 10 % of the delivery price of the goods or services of which the delivery or performance has been delayed.
  - ii) The supplier shall remit the amounts due to Buyer under clause (i) above, within 30 days

of receipt of demand from the Buyer. If the supplier fails to make the payment within the period of 30 days, the Buyer shall have the right to recover it from other payments due to the supplier.

iii) In the event the buyer terminates the Contract, the Buyer shall also have the right to procure, upon such terms and in such manner as it deems appropriate, goods or services similar to those undelivered, and the supplier shall be liable to Buyer for any excess cost incurred by the Buyer for procuring such similar goods or services. However, the supplier shall continue performance of the contract to the extent not terminated.

15. The supplier will have to arrange for Road Permit/Way Bill if required for the supply of stores. All the documents required in this regard will be supplied by the Institute.

16. Resolution of disputes:

i) All disputes, these agreements or questions arising out of or in connection with this contract or relating to its construction or performance shall be settled amicably by mutual consultation. If after 90 days the parties have failed to resolve their disputes or differences by mutual discussions, the matter shall be referred by arbitration in accordance with the Arbitration and Conciliation Act 1996. The Arbitral tribunal shall consist of an arbitrator nominated by the Buyer and another nominated by the supplier. The third arbitrator shall be chosen by the two arbitrators so appointed by the parties and shall act as the presiding arbitrator. In case of failure of two arbitrator appointed by the parties to reach a consensus about the third arbitrator (Presiding arbitrator) within a period of 90 days from the appointment of the arbitrator appointed subsequently, the presiding arbitrator shall be appointed by the Indian Council of Arbitration. The decision of the majority of the Arbitrator shall be final and binding on the parties.

ii) The Parties shall continue to perform their obligations under this Contract during the conciliation/arbitration proceedings. The cost of arbitration (including the fees and expenses of the arbitrators) shall be shared equally by the parties, unless the award specifies otherwise.

iii) This article shall survive the termination of this contract.

17. The Director, ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata- 700 120, West Bengal reserves the right to accept or reject any or all the tenders either in part or in full without assigning any reasons whatsoever.

18. In pursuance of Notification No. 45/2017-Central Tax (Rate), dated 14<sup>th</sup> November, 2017 issued by the Department of Revenue, Ministry of Finance, Government of India, ICAR-Central Inland Fisheries Research Institute is an Autonomous Institute under Indian Council of Agricultural Research, Department of Agricultural Research, Ministry of Agriculture and Farmers' Welfare, Government of India and is fully (100%) funded by the Government of India and hence satisfies the Explanation (a) "**Public funded research Institution**" of the said notification for the purpose of availing exemption under Section 9 of the Central Goods and Services Tax Act, 2017 (12 of 2017). This Institute is a Department as mentioned in Sl. No. 3 of the Table contained in the aforementioned Notification and for purchase of the following items, viz.

- (a) Scientific and Technical instrument, apparatus, equipment, Computer
- (b) Accessories, parts, consumables and live animals
- (c) Computer software, CD-ROM, recorded magnetic Tape, microfilm, microfiches
- (d) Prototypes, the aggregate value of the prototypes received not exceeding ₹ 50,000/- in this Financial Year

**the Institute is entitled to the Goods and Services Tax at the rate CGST @ 2.5% + SGST @ 2.5% OR IGST @ 5% to be levied on the price of the item as per aforesaid notification.** The Director, ICAR-Central Inland Fisheries Research Institute issues suitable Certificate for purchase of  
aforementioned items in each case.

DETAILS OF THE AGENCY

ANNEXURE-1

1. Name & Address of Agency :
2. Trade License No. :  
(Attach photocopy of document)
3. GST Registration No. :  
(Attach photocopy of document)
4. Name and address of the owner of the Agency :
5. Phone/Mobile No. :
6. TAN/PAN Number :  
(Attach photocopy of document)
7. Bank details of firm/Agency for making Payment
  - a) Name of the Bank & Branch :
  - b) Account Number :
  - c) IFSC Code :
  - d) MICAR Code No. :
8. Details of EMD:
  - a) Amount :
  - b) Demand Draft No. :
  - c) Issuing Bank :
  - d) Date of issue :
9. Annual turn over of the firm  
(Attach photocopy of document)
10. Balance sheet of last Three (3) years (Attach copy)  
Photo copy of Annual Tax return for last Three (3) Years may be enclosed

Certified that the terms and condition are acceptable to me and I will abide by the terms and conditions of the contract/offer.

**Place:**

**Date:**

**Signature of owner with seal**

## Specification Details for Furniture

Item No.	Name of the Item	Nos.	Specification
1	Modular designed "work Double laboratory table" and fitted rack in Centre (To be installed at Regional Centre of ICAR-Central Inland Fisheries Research Institute, CGO Complex (2 <sup>nd</sup> Floor, C-Wing), DF Block, Salt Lake, Kolkata-700064)	1	Size specification: 8" x 5" x 2.8"(L x B x H), granite table top with fitted rack in centre(1.0 feet width with two shelves), attached power socket, drawer and shelves(laboratory cabinet) with leg spacing in middle (both sides) ; Locking facility and superior finish and protection for wet and dry laboratory application; can be fitted in the centre of the laboratory.
2	Workstation at GIS Laboratory (To be installed at ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata - 700120)	1	Drawings enclosed at <b>Item No. 2 (A and B)</b>
3	Modular Workstation at ICAR Pension Cell and Audit Section (1+1=2 Nos.) (To be installed at ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata - 700120)	2	Drawings enclosed at <b>Item No. 3 (A and B) Pension Cell</b> Description of Goods:- Modular workstation including 1 No. 3 door pedestal, CPU trolley, KBPT and partition of with white board and tackeble board. Qty.6 nos. Mid Back revolving chair Model – Motion Qty. 6 nos. Audit Section:- Modular workstation including 1 no. 3 door pedestal, CPU Trolley, KBPT and partition of with white board and tackeble board. Qty.10 nos. Modular workstation including 1 no. 3 door pedestal, CPU Trolley, KBPT and partition of with white board and tackeble board. Qty.3 nos. Mid Back revolving chair Model- Motion Qty. 13 nos.
4	Wall - hanging storage cabinet (6 No.) (To be installed at ICAR-Central Inland Fisheries Research Institute, Barrackpore, Kolkata - 700120)	6	<b>Specification:</b> Wall hanging storage unit with two shutters and one adjustable shelf fitted on the wall of Laboratory. All the cabinets will have glass shutter for easy visibility of stores items. All storage cabinets can be provided with lock systems. The storage cabinets should have facility for adding of cabinet at both the lateral side.

		<p><b>Dimension:</b> Approximate Dimension may be as follows- Width 62 cm, Depth 32 cm and Height 65 cm</p> <p><b>Material:</b> The Cabinet and steel shutters with provision of glass made up of 1.0 mm (approx.) thick steel sheet.</p> <p><b>Surface treatment:</b> The complete steel material of cabinet should be corrosion resistant.</p> <p><b>Quantity :</b> 6 Units</p> <p>Before fitting, laboratory space should be inspected and accordingly attachment on the wall should be done.</p>
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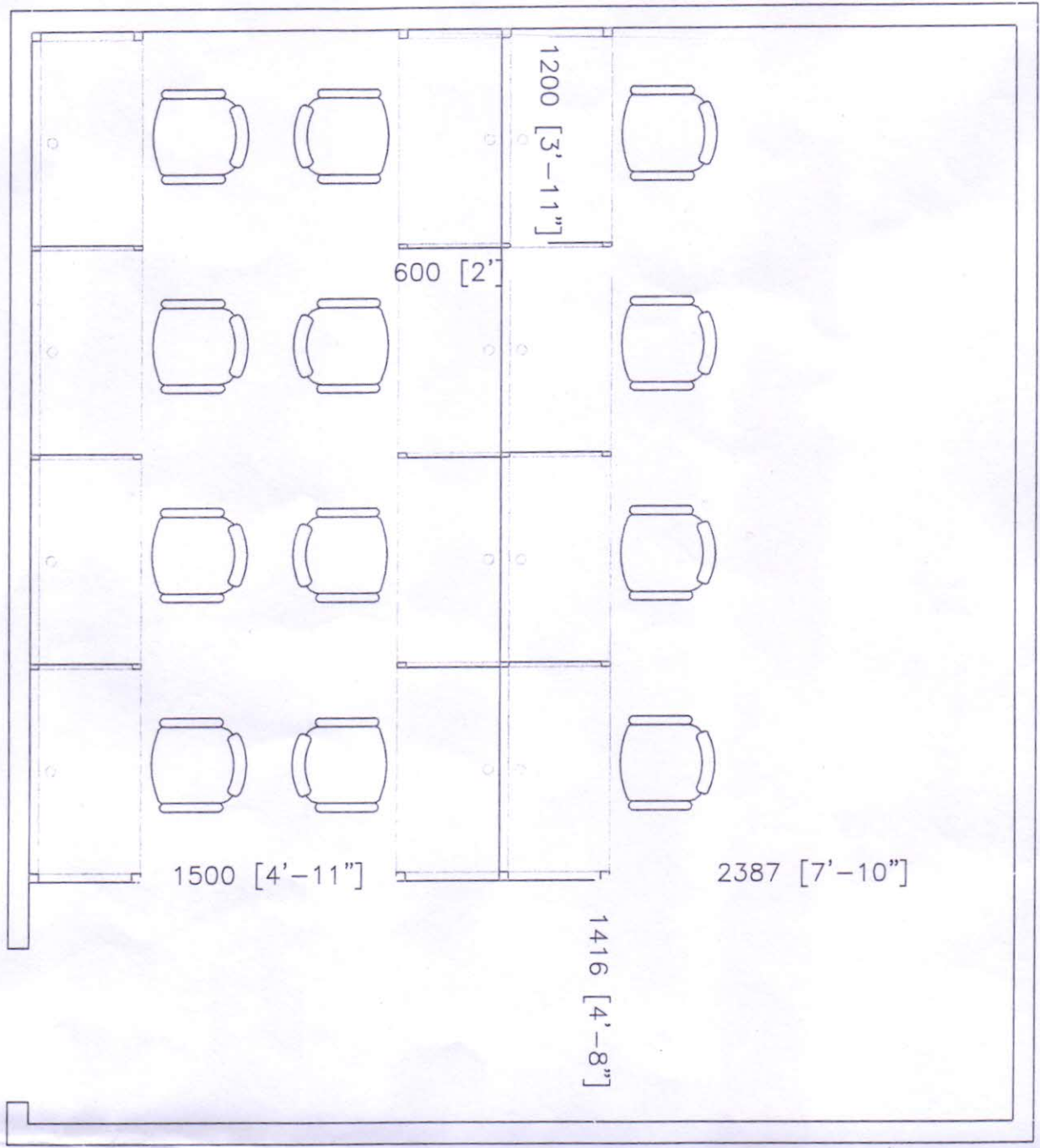


Item No. 2A.

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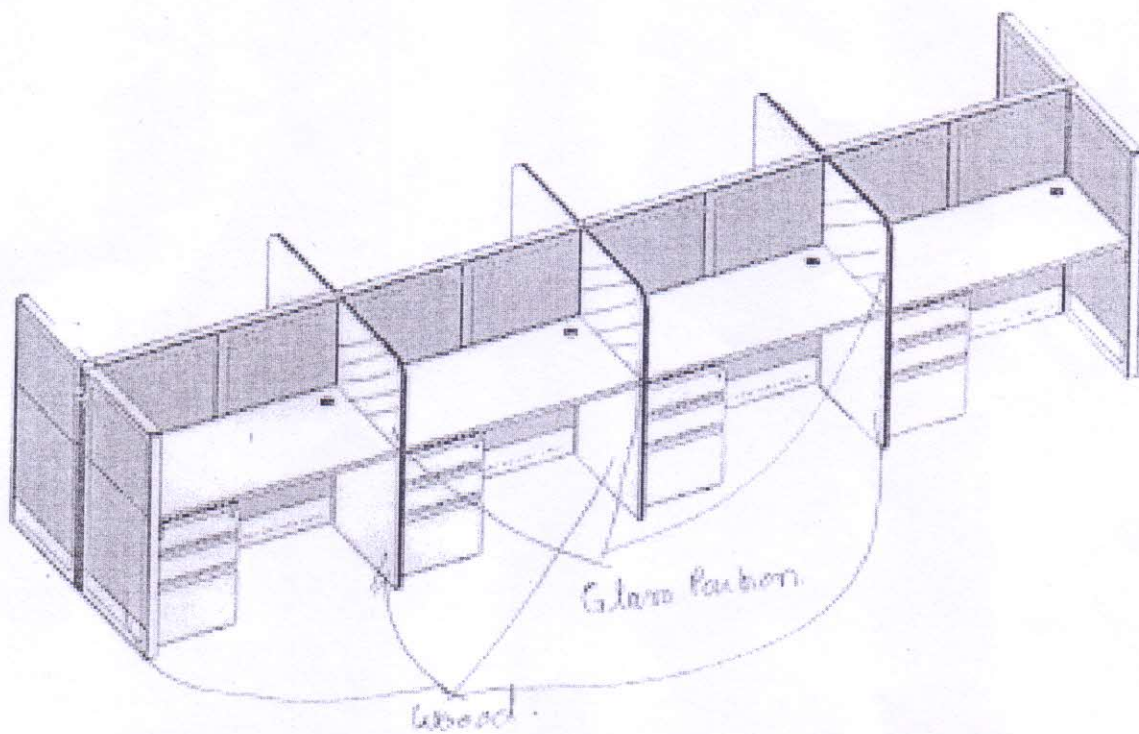
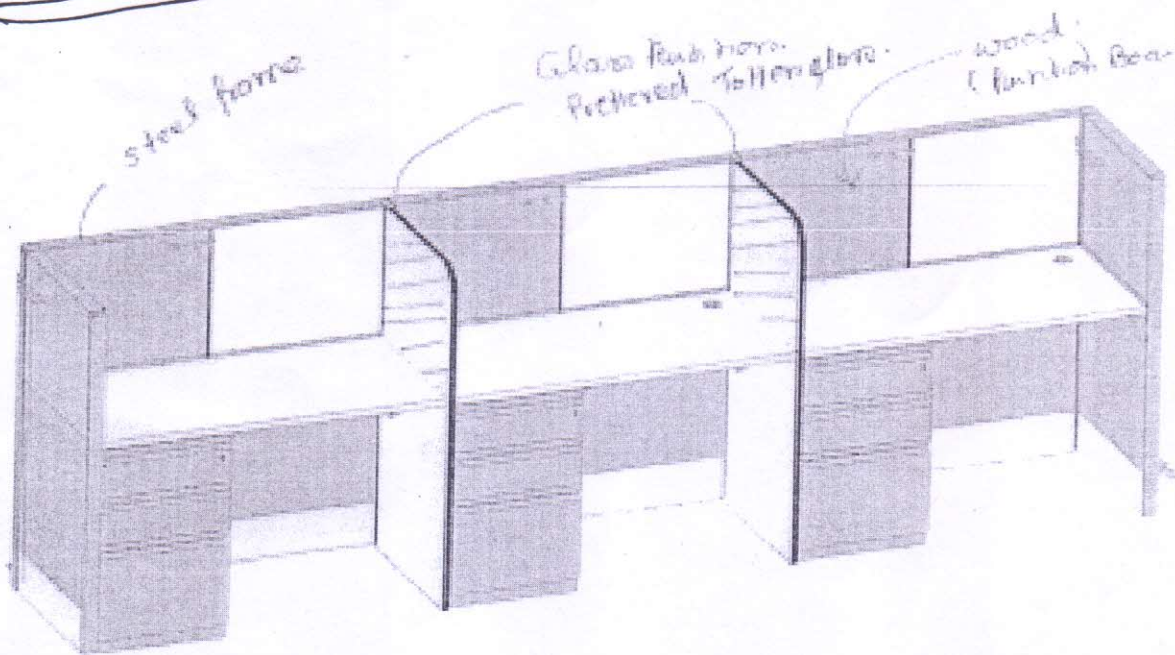
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Item No. 2B.

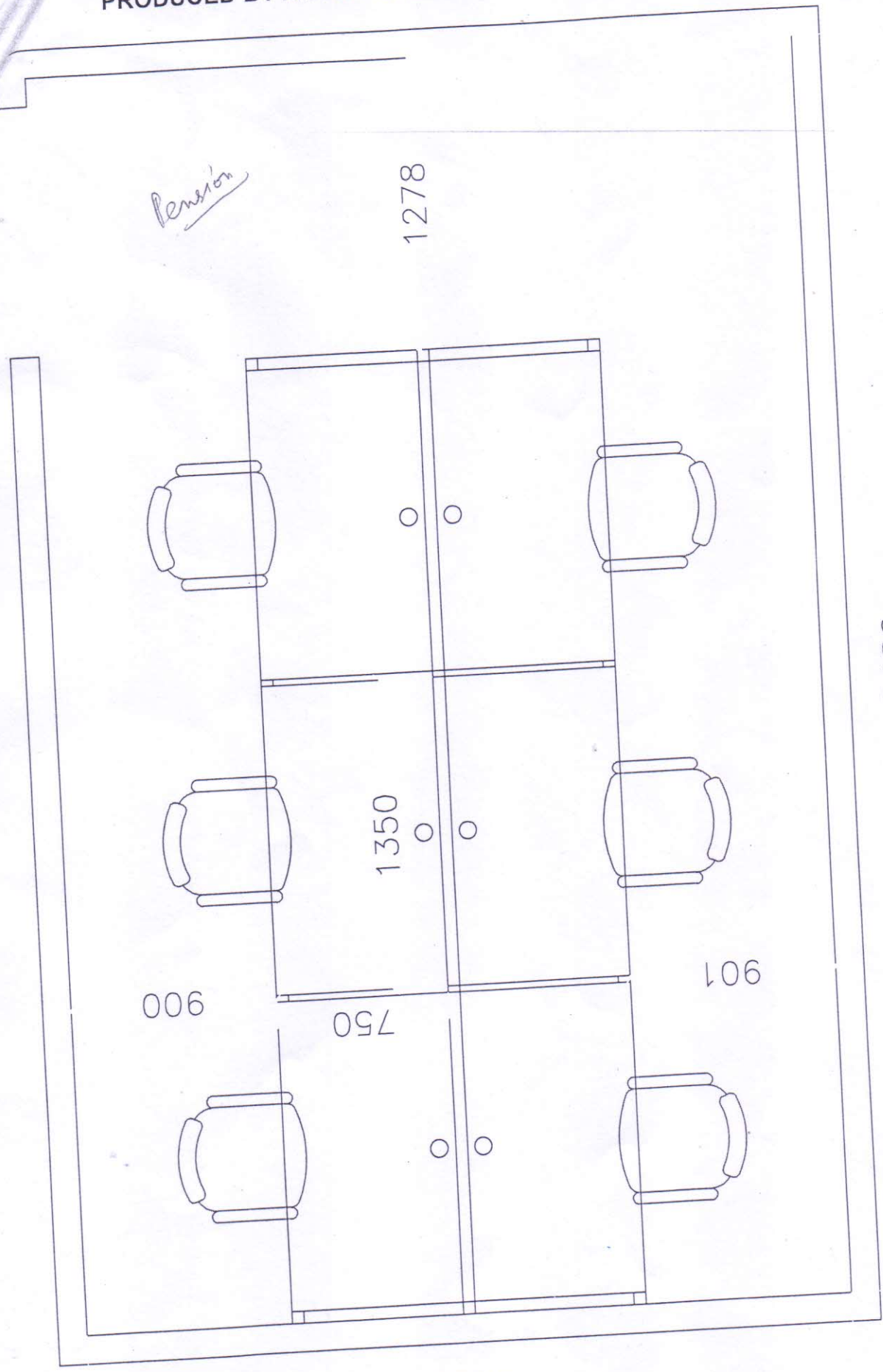


Item No. 3A.

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*Pension*

1278

1350

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750

901

3353

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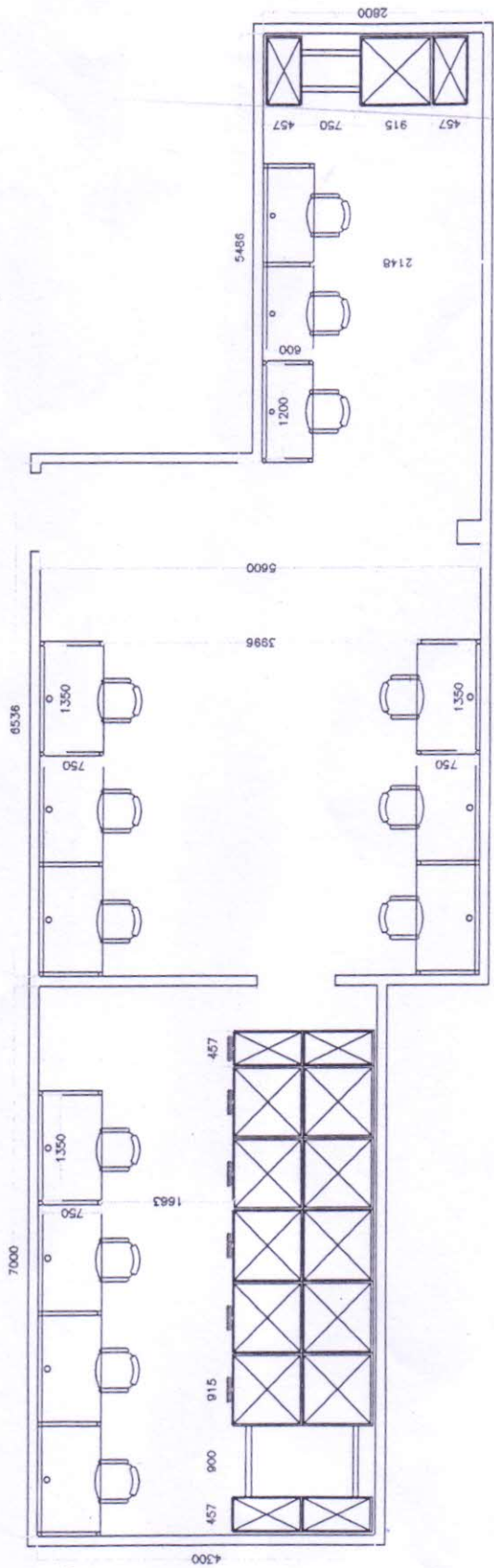
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Item No. 3B.

13A

Acad



(Printed on letter head of firm duly authenticated)

**TO WHOM IT MAY CONCERN**

We hereby certify that our firm M/s .....

.....

..... has not been black listed by any Government, or semi Government Department in India and has never been declared insolvent.

(Signature of the Firm with Seal)